

Updated 30<sup>th</sup> June 2024

## HOLISTIC HARMONY PATHWAY PRIVACY POLICY

### Holistic Harmony Pathway

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# Holistic Harmony Pathway Privacy Policy

## Privacy Statement and Policy

At Holistic Harmony Pathway, we are committed to protecting the privacy and confidentiality of our clients. This Privacy Policy outlines how we collect, use, and safeguard the personal information of individuals who use our holistic counselling and alternative modalities services. By engaging with Holistic Harmony Pathway, you agree to the terms of this Privacy Policy.

### Information Collection

We may collect personal information from you in the following ways:

**Client Intake Forms:** When you fill out our intake forms, which may include your name, contact information, health history, and other relevant details.

**Consultations:** During our sessions, we may record information related to your health, wellness, and any concerns you discuss.

**Communications:** Through emails, phone calls, or other forms of communication where personal information is exchanged.

### Use of Information

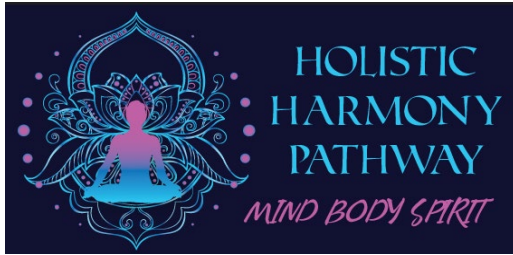
The personal information collected is used for the following purposes:

**Service Provision:** To provide you with holistic counselling and alternative modalities services.

**Communication:** To communicate with you about your appointments, treatment plans, and any relevant information.

**Record Keeping:** To maintain accurate and complete records as required by law and professional standards.

**Improvement:** To improve our services and ensure we meet your needs effectively.



## **Information Sharing**

We are committed to keeping your information confidential. However, there may be circumstances where we need to share your information:

**Legal Requirements:** If required by law or a court order.

**Health and Safety:** If there is a significant risk to your health or safety, or that of others.

**Professional Advice:** If we seek professional advice to better serve your needs, ensuring that confidentiality is maintained.

## **Data Security**

We take the security of your personal information seriously. We have implemented appropriate technical and organisational measures to protect your information from unauthorised access, alteration, disclosure, or destruction.

## **Access and Correction**

You have the right to access your personal information and request corrections if you believe it is inaccurate or incomplete. Please contact us to exercise these rights.

## **Policy Updates**

We may update this Privacy Policy from time to time. Any changes will be posted on our website, and you will be notified if there are significant updates.

## **Contact Us**

If you have any questions or concerns about our Privacy Policy, please contact us at:

Holistic Harmony Pathway

Sunshine Coast QLD

holisticharmonypathway@gmail.com

0406 104 750

## **Effective Date**

This Privacy Policy is effective as of 30<sup>th</sup> June 2024.

By using the services of Holistic Harmony Pathway, you acknowledge that you have read and understood this Privacy Policy and agree to its terms.